

**LIBRARY ADVISORY COMMISSION
CITY OF MILPITAS
Monday, March 20, 2006**

APPROVED MINUTES

Minutes: Meeting of the Library Advisory Commission (LAC)
Date of Meeting: March 20, 2006
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd.,
Committee Conference Room

Call to Order: Chairperson Hay called the meeting to order at 7:02 p.m.

I. Roll Call Commissioners Present: Hay, Aoalin, Montano, Stephens, Wang,
Chou

Alternates Present: Estioko, Phan
Commissioners Absent: Estandarte
City Council Liaison Present: Councilmember Giordano
City Staff Present: Recreation Program Coordinator Bueno
Capital Improvement Program (CIP) Manager Rogge
County Staff Present: Community Librarian Arbaugh
County Staff Absent: County Librarian Flowers

II. Seating of Alternates

Alternate Estioko was seated for Commissioner Estandarte.

III. Flag Salute

Chairperson Hay led the Commission in the Pledge of Allegiance

IV. Approval of Minutes

MOTION to approve with the following changes to minutes of
January 9, 2006:

- 1) Page 1, Section I: add "Wang" to Commissioners
Absent and delete from Commissioner Present.
- 2) Page 1, Section II: add "Alternate Phan was seated
for Commissioner Wang."
- 3) Page 2, Section VI, change "on time", to "on time,".
- 4) Page 2, Section VIII, Item #1, fourth paragraph,
change " 'Way Finding', " to " 'Way Finding,' ."
- 5) Page 3, Section VII, Item #2, second paragraph,
change "working" to "wording."
- 6) Page 4, Section X, Item #4, change "Silicon Reads;
One Book..." to "Silicon Valley Reads: One Book..."

MOTION to approve the Minutes of January 9, 2006 as amended.

M/S: Aoalin/Estioko

Ayes: All

V. Announcements and Correspondence:

Commissioner Aoalin reported that she and Commissioner Estioko assisted in judging the artwork for the Children's Art Gallery. Fifty-two pieces of art were chosen for display on April 1, 2006 in the Milpitas Library.

Commissioner Montano announced that the Cesar Chavez Community Garden Dedication Ceremony will be held on Saturday, April 1, 2006 at 9:00 a.m. at the Milpitas Community Garden near Weller School.

Staff Liaison Bueno announced the departure of Recreation Supervisor Kerrilyn Ely from her post with the City of Milpitas and the Library Advisory Commission. Ms. Ely is now working with the Hayward Area Recreation District.

Chairperson Hay announced the Peninsula Library System and Silicon Valley Library System Library Issues Breakfast on March 25, 2006, held 8:30 -11:00 a.m. at the Stanford Park Hotel in Menlo Park.

VI. Citizens Forum:

Larry Voellger, 689 Cardiff Place, invited Commissioners to attend the 5th Annual Literary Luncheon on April 29, 2006, held 11:00 a.m. – 1:00 p.m. at the Milpitas Community Center. He informed the Commission that proceeds would benefit the Milpitas Alliance for the Arts. Mr. Voellger also asked the Commission to consider forming a team and participating in the Relay for Life event scheduled for June 23-24, 2006 on the Milpitas Sports Center track.

VII. Adoption of Agenda:

MOTION to approve Agenda of March 20, 2006.

M/S: Stephens/Wang

Ayes: All

VIII. Unfinished Business:

1. Library Building Project Update

City of Milpitas CIP Manager Mark Rogge provided a 60% construction documents PowerPoint presentation, which included

a project schedule update and a preview of several “green building” items. Energy efficiency lighting controls, high energy AC units and under-floor air distribution would lead to a 15.9% more efficient building than required by law. The efficiency would qualify the building for a \$12,384 rebate and a savings of an estimated \$20,417 per year. Mr. Rogge also reviewed an anticipated contingency increase due to hurricane Katrina and other national disasters. Mr. Rogge also informed the commission that the courtyard roof would be a tensile fabric that offers good lighting and a lifespan of 50 years.

Commissioner Montano asked about the mold problem of the old Senior Center. Mr. Rogge explained that many tests were completed and as a result, extensive material was removed from the building. Montano also inquired about the number of floors designed for the County medical clinic garage. Mr. Rogge replied that the garage would have four floors.

Chairperson Hay encouraged Commissioners to attend the Library Subcommittee meeting held on Tuesday, March 28, 2006, at 5:30 p.m. in the Milpitas City Hall Committee Room should Commissioners be concerned about the proposed Project Labor Agreement (PLA) for the new library contractors. Rogge added that both sides of the issue would be given 5 minutes to present recommendations to the Subcommittee, followed by a 3 minute rebuttal. The Subcommittee would not make any decisions that night.

2. Donor Recognition Subcommittee Update

Commissioner Estioko distributed the updated donor board proposal. The Commission reviewed, discussed and made additional changes to the proposal. Commissioner Estioko would amend the proposal with the changes.

MOTION to accept the amendments to the donor board proposal.

M/S: Montano/Estioko

Ayes: All

3. Library Governance Study Update

Principal Administrative Analyst Cindy Maxwell reported that the library management consultants are preparing a draft report, which will include several alternatives for library management, associated costs and associated services. The report will be presented to the Library Subcommittee toward the end of April, to the Finance

Committee in May, to the Library Advisory Commission on May 15 and to City Council on May 16.

IX. New Business

None

X. Other Business

1. Friends of the Milpitas Library

Commissioner Stephens reported that the Friends of the Milpitas Library would hold 3 book sales per year, with the next scheduled for June 2-4, 2006.

2. County Librarian Report

Deputy County Librarian Sarah Flowers announced the following items:

The Santa Clara County Library Joint Powers Authority Board met on February 23, 2006 and approved a \$535,000 budget augmentation for books and other material for the 2006 fiscal year.

The California Association of Library Trustees and Commissioners hosted a workshop, "Making the Case for Libraries," in Cupertino on February 25, 2006.

The CLA/ CSLA legislative Day in Sacramento will be held on April 26, 2006.

The Santa Clara County Library will hold its first Staff Development Day on May 5, 2006. All libraries will be closed that day so that staff may participate in this training.

Proposition 81, a statewide measure that would provide \$600 million to support library construction, will appear on the June 2006 Primary ballot.

3. Community Librarian Report

Community Librarian Arbaugh reported on the following items: Teen Librarian Don Phillips hosted a gangster movie marathon one Saturday in January.

During February, the Library hosted the Silicon Valley Reads Program with author Louise Steinman, a Wartime Memories Program with author Phyllis Mattson, storyteller and Celtic guitarist Christopher Dean, Valentine crafts and a poetry slam.

The Library currently hosts Volunteer Income Tax Assistance (VITA) in the Community Room every Saturday until April 15, a preschool film series, the Books Alive series and two knitting classes taught by Margie Stephens.

The book group is reading *The Egyptologist: a Novel*, by Arthur Phillips and will discuss on March 22.

Padma Shandas, author of *Spices in the Melting Pot*, will speak on March 26 at 3:00 p.m.

Half-time Adult Librarian Cay Horner has retired. Children's Librarian Diana Lara was chosen to attend the Public Library Association (PLA) bi-annual conference in Boston.

The Milpitas Community Library will be closed for Cesar Chavez' birthday on Friday, March 31 and closed on Friday, May 5 for the county-wide Staff Development Day.

4. City Council Report

Council member Giordano reported on the following items:
From the February 7, 2006 meeting, the Council reviewed and approved the Economic Strategic Action Plan recommended by the Economic Development Commission. Council also introduced an ordinance related to the prohibition on smoking in public playgrounds and sports facilities.

From the February 21, 2006 meeting, Council continued the public hearing of the use permit for an auto dealership, Piercy Automotive, at 950 Thompson Street. Council announced the 98% collection of delinquent developer fees erroneously reported a few months ago. Council also acted to add an advisory measure regarding changing the City from general law to a charter city to the June 2006 ballot. Council also approved the proposal to rename the Milpitas Senior Center after Barbara Lee with the ceremony to be held April 25, 2006.

5. City Staff Report

Recreation Program Coordinator Bueno reported on the following items:

The Milpitas Job Faire will be held on Thursday, March 20, 2006, at 4:00 – 7:00 p.m. in the Community Center Auditorium.

Resident summer registration for recreation classes begins Saturday, March 25, 2006 at 8:00 a.m. in the Community Center.

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The Cesar Chavez Community Garden Dedication Ceremony will be held on Saturday, April 1, 2006 at 9:00 a.m. at the Milpitas Community Garden.

The Kaiser Wellness Series kicks off the year with the presentation “Shake, Rattle and Roll: Is Your Family Prepared for a Disaster?” Representatives from Kaiser Milpitas and the American Red Cross will discuss family disaster preparedness on April 26, 2006 at the Milpitas Sports Center Conference Room.

IX. Future Agenda Items

Library Advisory Commission participation in the City of Milpitas 4th of July Parade.

X. Adjournment

There being no further business, Chairperson Hay adjourned the meeting at 7:45 p.m. to the next regularly scheduled meeting on May 15 at 7:00 p.m.

MOTION to adjourn the meeting.

M/S: Montano/Aoalin Ayes: All